

INSTRUCTIONS TO AUTHORS.

The Journal of Oral Research is a quarterly publication and considers for publication original communications in the field of dentistry, craniofacial sciences and/or related areas. The concepts, judgments and opinions expressed in the papers are the responsibility of the authors. Those interested in publishing in the Journal of Oral Research must comply with the following instructions:

1. General Requirements:

1.1 Manuscripts submitted for publication must be original, and the simultaneous submission to another journal is forbidden. The Journal of Oral Research retains copyright of the published papers, including the translation; however, later transcriptions are allowed, citing the source properly (J Oral Res). None of the authors will be paid.

1.2 The Journal of Oral Research receives papers in Spanish or English; the texts and translations are the responsibility of the authors, and the texts must have a precise and clear redaction, avoiding ambiguities.

1.3 The Journal of Oral Research reserves the right to submit all the papers to the review of the Editorial Board and the reviewers that they think necessary, which will include at least 2 experts from outside of the Facultad de Odontología, Universidad de Concepción.

1.4 The dates of receipt, review, acceptance and online publication will be printed on the first page of each paper when published.

2. Categories of manuscripts:

The Journal of Oral Research subscribes to the Reporting Guidelines for Health Research Studies compiled by Equator-Network, available at <http://www.equator-network.org/>. The Journal of Oral Research receives papers in the following categories:

2.1 Original articles: Includes research in dentistry and other health areas of interest to the discipline. The maximum length of the body of the manuscript is 3,500 words, including up to 30 current references (75% from the last five years) and abstracts in Spanish and English. For observational studies (cross-sectional, cohort or case-control) the use of STROBE Statement is required. For clinical trials the use of CONSORT Statement is required.

2.2 Literature reviews: Including systematic and narrative reviews, focusing on updates in dental topics. The maximum length of the body of the manuscript is 5,000 words, including 100 current references (75% from the last five years) and abstracts in Spanish and English. Systemic reviews require the use of PRISMA Statement.

2.3 Research Protocols: Oriented to divulgation of research in the design stage. The maximum length of the body of the manuscript is 2,000 words with 20 current references (75% from the last five years), and must include abstracts in Spanish and English. It requires the use of SPIRIT Statement for clinical trials' protocols, or the first 12 items of STROBE Statement for observational studies.

2.4 Case reports: Must be relevant from an academic and/or epidemiologic point of view, with special consideration of bioethical component. The maximum length of the body of the manuscript is 1,500 words and 20 current references (75% from the last five years), including abstracts in Spanish and English. Requires the use of CARE Guidelines. A maximum of 3 authors is allowed for case reports.

2.5 Hypotheses: Provisional explanations developed from a theoretical point of view and supported by evidence. The maximum length of the body of the manuscript is 1,500 words and 20 current references (75% from the last five years), including abstracts in Spanish and English. The manuscript should be organized in the following way: presentation of evidence, logic and explicit construction of the hypothesis, and critical evaluation of the hypothesis based on the current evidence (research protocols are not necessary). A maximum of 3 authors is allowed for hypotheses articles.

2.6 Letters to Editor: Short notes including reader's opinions and comments on published papers in the Journal, dental research and/or topics of general interest to the discipline. A maximum of 1,000 words and up to 5 references are permitted.

2.7 Due to editorial needs and/or agreements with the author these formats may vary.

3. Bioethics:

3.1 All papers submitted to the Journal of Oral Research involving humans, animals, organs and/or tissues, must comply with the Declaration of Helsinki.

3.2 The patient should not be identified by names or initials in the illustrations. A copy of the authorization of the patient and/or tutor (informed consent) must be sent for case reports.

3.3 Clinical trials must include the approval number or code of the Bioethics Committee and its registration in an international and publicly accessible database (ClinicalTrials.gov, Rebec, ANZCTR or other) in the "Methodology".

4. Manuscript preparation:

4.1 Manuscripts submitted to the Journal of Oral Research should be typed in 1.5 line spacing, on letter size paper (215.9 x 279.4 mm), with margins of 3 cm

round all 4 edges, 12 pt Arial font, and numbered pages in the upper right. The following sections, 4.2 to 4.6, must be submitted on separate pages.

4.2 Title Page:

- The title should be informative and concise with a maximum of 150 characters in both Spanish and English.

- Authors must be clearly identified with their first name and surname.

- The affiliations for each author must be given; multiple affiliations are permitted.

- Contact details of the corresponding author including: address, phone and email.

- Source of financial support: research grant and/or sponsoring institution.

- Conflicts of interest for each author.

4.3 Abstract page:

- The abstract should be in Spanish and English, in no more than 250 words. Abstracts for original articles and research protocols must be structured under the IMRD format. Abstracts for hypotheses must be structured as: Background, Hypotheses and Evaluation.

- Three to five keywords listed in the MeSH terms; consult <http://decs.bvs.br/E/homepagee.htm>.

4.4 Body of the manuscript: Organized according to the structure: Introduction, Methodology, Results and Discussion or those recommended by Equator-Network guidelines. Hypotheses should be structured as: Background, Hypotheses and Critical Evaluation.

4.5 References: Should be cited as they appear in the text by superscript Arabic numeral. The Journal of Oral Research uses the Vancouver Citation Style:

- Paper: Vega KJ, Pina I, Heart transplantation in associated with an increased risk for pancreatobiliary disease. *Ann Intern Med* 1996 Jun 1;124(11):980-983.

- Book: Ringsven IJ, Redfern D. Gerontology and leadership skills for nurses. 2 ed. Albany: Delmar Publishers; 1996.

- Proceedings: Peiró S. Evaluación comparativa de la eficiencia sanitaria y calidad hospitalaria mediante perfiles de práctica médica. En: Menen R, Ortun V, editores. Política y gestión sanitaria: la agencia explícita. Seminario Elementos para una agenda en política y gestión sanitaria; 1996 Abr 25-26; Valencia. Barcelona: SG editores; 1996. p. 63-78.

4.6 Illustrations, tables and charts should be constructed in the appropriate programs for MS Word. Tables, charts, graphs, figures and photographs should

be numbered sequentially with Arabic numerals and without exception be cited in the text in parentheses. Tables as Table 1, 2, etc., and the rest of the illustrations as Fig. 1, 2, etc. Each one should be on a separate page after the references.

- Tables and figures should have a title, and unusual abbreviations should be explained at the foot.

- Photographs and illustrations must be at least 300dpi.

4.7 Scientific terms should not be written in abbreviated form. The units of measure must be submitted according to the International System of Units.

5. Evaluation:

Reviewing process, from the reception up to the first editorial decision, will take no more than 30 calendar days, with an average of 17 calendar days.

5.1 All communications, except for Letters to the Editor, will be submitted to peer-review.

5.2 Manuscripts that do not meet any of the rules stated herein will be returned for correction before being evaluated.

5.3 Each submission will be reviewed by at least 2 experts from outside of the Facultad de Odontología, Universidad de Concepción.

5.4 Reviewers may suggest rejection, minor changes, major changes or acceptance. Reviewers' comments will be submitted along with the editorial decision.

- For minor changes, the manuscript will be accepted once it includes the requested changes, with no need for new reviewers.

- For major changes, the modified manuscript will be evaluated by one of the initial reviewers in order to maintain the consistency and fluidity of the process.

- Rejection is definite and resubmission is not allowed.

5.5 Accepted papers will be published immediately online at the website of the Journal of Oral Research <http://www.joralres.com>, and on paper in the first available issue according to the needs of the Journal.

6. Submissions: The papers must be submitted by email to:

Dr. Ricardo Cartes Velásquez

Founding Chief Editor

Journal of Oral Research

journal@joralres.com